

**Foulden Village Hall Charity**  
**Registered Number tbc**  
**Annual Meeting held Thursday 15<sup>th</sup> June 2023**  
**MINUTES**

Those present: C Balding, R Cooper, J Green, S McMahon, B Parnham, S Parker (in the Chair), B Pye, on behalf of Foulden Parish Council as Trustee; J Lawson (parish council clerk) taking minutes; five members of the public.

Chair re-iterated the welcome to trustee representatives and members of the public present and thanked them for attending.

**To confirm Minutes of meeting held 23<sup>rd</sup> February 2023**

Confirmed.

**To receive Annual Accounts 2022-23, and to decide upon any further action(s).**

Accounts were approved, and a suggestion that the format of the accounts should follow a simpler design similar to parish council accounts was accepted.

Mr Pye reported that the Social Bars which had started the previous summer. Around 30-40 people regularly attended, and the request had been made that the bars become more regular, with the suggestion of every two months. Others confirmed the impression that the Social Bars were successful. It was estimated that £200-£300 per month was being donated back to the village hall funds.

**To consider current banking arrangements, and to decide upon any further action(s)**

It was generally agreed that obtaining a bank card reader would help with takings and tracking of receipts. Mr S Parker agreed to progress. It was agreed that moving the account to Unity Trust would be beneficial.

**To consider current policies, including Safeguarding Policy, and to decide upon any further action(s)**

It was agreed that, following a generous offer from a resident, that Ms Marianne Christian should be engaged as the safeguarding representative for the village hall.

Hiring conditions: it was agreed that current rates should be £10 per hour for residents, and £12 for non-residents. The allowing of bouncy castles on village hall land will be addressed in the Village Hall Manager's Report.

**To receive a report from the Village Hall Manager**

There was a suggestion to change an existing window into a door. To be considered at a later date.

It noted by the Chair that two floats were running for the village hall accounts; one for the management of the hall as a community facility, one for the social bar. It was agreed that at the moment, and until the new banking arrangements (transfer to Unity Trust, implementation of a card reader) these floats should remain in place.

It was agreed that there was a requirement to decide upon a Treasurer for the newly-registered charity, or for a post to provide the same function.

It was noted that all the current PAT testing had been completed.

Heaters for the hall: the village hall manager was experiencing difficulties in finding a supplier which dealt specifically with liquid gas heating in rural areas. This to be pursued.

A member of the public queried whether the insurance on the hall was correctly in place; it was confirmed that this is the case.

Mr Green updated the meeting on the ongoing subsidence claim. The initial report has been completed, and it has been confirmed that the original claim continues, but the timeline for resolution is estimated to be lengthy. The village hall manager noted that British Gas had agreed to attend imminently to determine whether the existing gas pipework is safe. She would ask them also to service the heaters. Calor Gas had recommended that British Gas was the appropriate body to do this. Mr McMahon queried whether the whole issue could be escalated via the County Councillor.

**Date of next meeting**

To be decided.

Meeting closed at 8.48pm.

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**Chairman**

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**Date**