

**FOULDEN PARISH COUNCIL**  
**Ordinary Meeting held 7.00pm, 17<sup>th</sup> November 2022**

**MINUTES**

Present: M Christian, R Cooper, J Green, S McMahon (Vice Chairman, in the Chair), B Pye  
Absent: S Parker, B Parnham (see Item 1 below).  
In attendance: Eight members of the public; J Taylor (Clerk)

**1. To receive and accept apologies (LGA1972, s85(1)(2))**

S Parker (work commitment); B Parnham (family commitment).

**2. To receive declarations of interest in any items to be discussed and grant any dispensation requests**

None.

**3. Public Participation**

Arrangements for the Coronation 2023 were queried. To be discussed first in the village hall meetings.

**4. To receive communications as the person presiding wishes to lay before the Council**

None.

**5. To receive reports for information only**

**a. Cllr Fabian Eagle (Norfolk County Council)**

Not in attendance.

**b. Cllr Mike Nairn (Breckland District Council)**

Cllr Nairn had provided informal apologies for being unable to attend.

**c. Parish Council Clerk**

Nothing not covered elsewhere in the agenda.

**d. SAM2**

Report submitted and reviewed. A particularly high, regular, reading was noted. It was queried whether the location of the unit was causing it to pick up speeds from outside the 30mph restriction. Technical query to Westcotec on the range of the unit (Clerk), and question to operator of the unit.

**e. Councillors**

Cllr Christian reported re fingerposts on the footpaths; only two out of seven remained. To be reported to NCC Highways (Clerk). Query as to whether there is a map showing locations of signs. Clerk to investigate.

**6. To approve Minutes of the meeting held 13<sup>th</sup> October 2022**

It was AGREED to approve the Minutes (all in favour).

**7. Planning**

None. Vice Chair noted ongoing planning application Land at School Road – 21 houses (3PL/2021/0437/D) and suggested it remain as a Standing Item for

monitoring purposes, especially regarding s106 payments/provisions for the village. Query as to what 'semi-affordable' housing means. Clerk to investigate.

**8. To consider issuing of Dispensation(s) for non-attendance**

Not required.

**9. Update on new parish council website**

Clerk reported website now functional, awaiting population of information. Pages had been agreed; to include a 'general' page for the village. Residents were keen that when the new website goes live, it should be well-publicised.

**10. Requests for grants (s137)**

Support for 2022 Pantomime: £150. **AGREED.**

Support for 2023 village fete/dogshow: £150. **AGREED.**

**11. Funding: to review available grants and decide upon applications**

Clerk presented an updated list of grants and funding available. Potential grant to complement the Warm Hub grant for the village hall noted: to be discussed at the next village hall meeting. Recreation Ground – Cllr McMahon proposed that a wish list of play equipment be created. Seconded Cllr Cooper. **AGREED.**

**12. Emergency Plan/Business Continuity/Community Resilience Plan and correlation with Welcome Pack (Parnham/Christian)**

Cllr Christian reported: another meeting would be needed – the Plan/Welcome Pack is at the stage where community volunteers/co-ordinators would be called for. Leafleting of the village would be needed. To be added to the Budget 2023/24.

**13. To consider NCC Parish Partnership Scheme 2023/24 and decide upon applications**

It was **AGREED** that three sets of two gates be installed at the three entrances to the village. Highways to be contacted for confirmation as to precise location. Clerk to submit application.

**14. Action Plan 2023/24 – to inform Budget and Precept discussions**

Cllr McMahon thanked councillors Christian, Green and Pye for meeting informally to progress this. A review had highlighted many completed projects and services for the village, eg, litterpick; village fete; Jubilee celebration; Social Bar at the village hall. Cllr McMahon suggested promoting eight specific projects taken from the previous Parish Plan, to be posted on the new website, with the aim of getting further feedback from residents.

**15. Draft Budget 2023/24 – to discuss and decide**

Addition of a specific Communications budget line was suggested, and potentially costs in supporting the Emergency Plan. Additional budget line for costs of dealing with trees to be added. To be a major part of the January meeting, prior to Precept decision.

**16. Finance**

**a) to agree financial statements and bank reconciliation**

**AGREED.**

**b) to note payments since last meeting**

Noted.

**c) outstanding payments**

Noted.

**17. Public Participation**

Residents queried who would be responsible for maintenance of proposed white gates at entrances. Clerk confirmed that the parish council would be responsible. Residents were keen that the Parish Plan move forward.

A resident noted the provision of an informal library service being established at the village hall. Resident to email Clerk with details for inclusion on the new website. It was confirmed that the village hall manager would have access to the new website.

Cllr Cooper reported that the tree surgeon had done a survey of all trees on pc or village hall land. He and Cllr Pye would do a walk-round with the tree surgeon to confirm precisely what action was needed. It was emphasised that an holistic approach to tree management for the village would be needed. To be on next agenda.

**18. Date of next meeting and items for the agenda**

Thursday 26<sup>th</sup> January 2023.

Budget/Precept 2023/24; tree management; Parish Plan feedback and further progression.

Meeting closed 8.15pm.

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**Chairman**

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**Date**