

**Former Highways Surveyor's Land  
Registered Charity number 1105467**

**Annual Meeting 7.00pm, Wednesday 21<sup>st</sup> June 2023, the Village Hall, Foulden**

**DRAFT MINUTES**

**Present as Trustee representatives:** Mr S Parker (Chair), Mr R Cooper, Mr J Green, Ms B Parnham, Mr S Pye

**In attendance:** Mrs J Lawson, taking minutes

**To welcome residents to the meeting**

No residents present.

**To receive Chair's remarks**

The Chair welcomed those present to the meeting. He confirmed that the current balance as noted in the Virgin account book was £27,297.57, though the balance had not been updated for some time. Access to the account was inconvenient, since it required physical attendance with the book at a branch in Norwich. The decision had previously been made to transfer funds to a vacant Barclays bank account (with online banking) and such a bank account was now available.

The Chair confirmed that, due to the difficulty of dealing with the existing account, the outstanding agreed grant of £1,595 to the village hall for recent renovation works had not been paid, but once the new arrangements in place, the transfer would be completed.

**To approve the Minutes of the meeting held on 23 January 2023**

Approved.

**To receive Annual Accounts 2022-23, and to decide upon any further actions**

Not available, due to account book not being made up recently.

It was agreed that a new deposit account should be sought for the capital asset of the charity, and that Mrs Lawson would research suitable offerings. **ACTION: Mrs Lawson**

It was agreed that a copy of the Governing Document would be attached to the draft Minutes and circulated. **ACTION: Mrs Lawson.** It was noted that it is necessary that the Trustee be certain what can be done with the capital asset and income.

**To consider future strategy and to decide upon any further actions**

Covered under above items.

**Any other business, and any questions from residents**

A request to allow metal detecting on Charity land was considered, but declined.

**Date of next Annual meeting**

To be put on the next Fouldeu Parish Council meeting agenda, to include other charities of which the parish council is trustee.

Meeting closed at 7.18pm