

# MINUTES OF A MEETING OF FOULDEN PARISH COUNCIL

held on Tuesday 5th March 2024  
at The Village Hall, Foul登 at 6.30pm.

Present: Carole Balding, Stephen Parker (Chair), Bee Parnham, Billy Pye  
Clerk to the meeting: Mrs Sarah Hunt  
2 members of the public were present.

- 1. Apologies and consideration of acceptance for absence.**  
Apologies were received from Joseph Green, Simon McMahon and Richard Cooper.
- 2. Members' declarations of interest and requests for dispensations.**  
None.
- 3. Minutes.**  
The minutes from the Full Council Meeting held on 14<sup>th</sup> December 2023 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr B Pye, seconded Cllr C Balding.
- 4. Public Forum**  
None.
- 5. County Councillor To receive any reports:**
  - 5.1 Fabian Eagle. Not present.
  - 5.2 District Councillor Ian Sherwood. Report Circulated.
  - 5.3 Police. Next Safer Neighbourhood Action Panel to be Monday 13 May at St George's Church, Gooderstone. Also available via TEAMS. Noted.
- 6. Updates on matters not on the agenda.**  
To receive updates from previous meetings. No decisions may be taken under this item.
  - 6.1 Noticeboards – to receive feedback from Cllr Balding having consulted local business re; sponsorship. Next meeting.
- 7. Planning.**
  - 7.1 To consider planning applications received from Breckland District Council for consultation prior to the meeting.  
None at issue of agenda.
  - 7.2 To receive notification of any decisions by Breckland District Council.
    - 7.2.1 3BT/2024/0002/BT – Foul登 Land at Foul登 Sewage Treatment Works, Highmoor Drove, IP26 5AH. Prior approval for Arqiva Smart Metering 1 No. Omni at 13.83m mean mounted on proposed 12m streetworks pole. Proposed Arqiva Smart Metering 1 No. 3G Omni Antenna at 3.8m mean mounted on proposed streetworks pole and proposed Arqiva Smart Metering Equipment enclosure to be installed on a root foundation (The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 16, Class A) (Telecommunications). Prior Approval given. Noted.
  - 7.3 Kings Lynn and West Norfolk – Local Plan Review – notification of reconvened examination hearings March, April and September 2024. Noted.

7.4 It was AGREED to adopt the Planning Protocol as presented.

## **8. Administrative Matters**

8.1 NOTED that Mrs S Hunt was engaged from 1<sup>st</sup> February at a rate of £18.10/hour, 8 hours/week. Hours to be reviewed before permanent recruitment.

8.2 NOTED that the Council has a new dedicated mobile number: 07587275910

8.3 NOTED that the Clerk has website access to enable uploading of documents.

8.4 NOTED that the Clerk has facebook access.

8.5 The updating of address and contact details as necessary for the ongoing business of the Council was AGREED.

8.6 NOTED that the Clerk has ordered the FOC Civic portrait of H M The King, it was AGREED to offer this to the Village Hall for display.

8.7 It was AGREED to adopt an updated Code of Conduct as presented.

## **9. Finance and Governance**

9.1 It was RESOLVED to make the payments detailed as Annex A. PROPOSED Cllr S

9.2 It was RESOLVED to agree banking access for Temporary Clerk as Administrator, and remove of previous post holder. Noted that current Unity signatories are Cllrs S Parker and B Pye. Cllr J Green has not yet been confirmed by Unity as signatory although the application has been submitted. Cllrs C Balding and C Parnham have internet access applications also submitted.

9.3 It was RESOLVED to agree the appointment of G Fendick Landscaping for the 2024 season at a cost of £2,210.00 for 17 cuts commencing 11<sup>th</sup> March - £130/cut plus VAT.

9.4 To note the insurance settlement from Crawfords and receive any update concerning the tree survey. Cllr J Green. Next meeting.

9.5 To receive up to date bank reconciliations if available. No access for clerk to accounts.

## **10. Correspondence**

10.1 Norfolk County Council – Norfolk Minerals and Waste Local Plan submission notification – previously circulated to Councillors. Noted

10.2 Kings Lynn & West Norfolk – Gypsy and Traveller Potential Sites and Policy Consultation. Noted.

## **11. Matters for next meeting and information.**

Next Meeting 27<sup>th</sup> March 2024 – plus two charities. (Rec. Grnd 6.30pm and Highways 6.45pm).

Annual Parish Meeting Thursday 25<sup>th</sup> April 7pm. (V Hall AGM at 6.30pm).

Annual Parish Council Meeting – Thursday 23<sup>rd</sup> May 2024.

Parish Council Meeting 18<sup>th</sup> September 2024 at 6pm

Parish Council Meeting 4<sup>th</sup> December 2024 at 6pm

Parish Council Meeting 6<sup>th</sup> March 2025 at 6pm

Annex A - March 7th 2024							
		Net	VAT	Gross			
HMRC	Outstanding	£98.43		£98.43	PAID		
HMRC	February salary	£125.40		£125.40			
Mrs S Hunt	February salary	£528.07		£528.07	includes office allowance		
Viking Direct	Stationery	£110.45	£12.59	£123.04			
Norfolk Parish Training and Support	Membership	£91.22		£91.22			
Cozens	Dec/Jan/Feb	£37.00	£7.40	£44.40	PAID		
		£990.57	£19.99	£1,010.56			

The meeting closed at 7.01pm.

Signed:

Date: